

# Brand Guidelines

**Everything You Need To Succeed** 





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Find What You're Looking For

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**INTRODUCTION** 



Creating a world-renowned brand depends upon a collective effort to communicate, engage, and deliver exceptional experiences for everyone we come in contact with on a daily basis. The speed at which communication now moves means we must be highly effective at expressing who we are and delivering on our brand promise.

The brand represents our organization, people, and culture to our customers, and a strong brand guideline system allows us to tell our collective story with the power of one voice. As we aim to ensure that Megaport is well known, highly valued, and deeply connected worldwide, we appreciate your respect and collaboration in supporting Megaport's next stage in its evolution.

We thank all of you for your dedication and support.

### Our Brand

#### It's More Than A Logo

A Brand is the corporate philosophy that focuses on implementing the company's core culture, identity, and promise to its employees and customers. This enables employees at all levels to become ambassadors for the company and its core values.

The brand's foundation is built on its purpose, vision, mission, and values.

These core elements develop strength internally, creating the strategic framework and functionality of the company before the brand introduces itself to the public marketplace.

"I am very proud of Megaport's enduring drive to innovate and deliver value to our customers, partners, and shareholders."

- Bevan Slattery, Founder

# We Are Creators

#### We Challenge The Status Quo

We were born out of a desire to create connection. We built something that improves the lives and business processes of those using our connection.

Megaport strives for its customers, partners, and employees to pursue their visions and dreams in hopes of creating change. We push the boundaries of possibility and challenge the status quo.

Through understanding our role as Creators, we allow deeper connections with our audience and customers based on strong emotional interactions.

# Creators

Innovation
We Challenge The
Status Quo



## Our Purpose

#### Why Do We Exist? What Is Our Story?

It's our reason for existence relating to the greater good. It's why the brand exists and why people beyond our community should care.

How and why do we connect with our customers and partners?

How does our product make an impact?

What is our mission? What do we want to accomplish?

What vision and values support everything Megaport does?

Our purpose is to evolve technology for the world's most significant networking and connectivity challenges.

### Our Mission

#### **Our Ultimate Goal**

Our mission is the plan and outline of how we will reach our ultimate goal as a business. It focuses on delivering impact specifically to our direct stakeholder groups, including customers, employees, and shareholders.

Our mission is to empower businesses to efficiently and securely connect their IT infrastructure to the world.

### Our Vision

#### **The Aspiration Of Our Brand**

It's what the brand wants to accomplish and the brand's desired future; it establishes a social presence. It's a reflection of the company's mission and values.

Our vision is to make connectivity smart, simple, and accessible so that businesses throughout the world can reach their full potential.

### Our Values

#### **How We Conduct Ourselves**

Our values are at the center of everything we do, including our broader impact to communities both local and around the globe.

Our core values are part of our strategic foundation. Values are enduring, passionate, and distinctive core beliefs. They are based on guiding principles, no matter what mountain we climb.

Encourage Adaptability,
Accessibility, and
Accountability.

To connect the world.

# Our Personality

#### **Our Expression**

These four topics are the pillars that define our personality and the way we establish all communications with our audiences.

Use it to build a foundation for yourself when constructing a narrative. It's a catalyst for all writing and communications, and will help you to create a clear message for your audiences.

What is our culture? What characteristics and "personality traits" make you think of Megaport?

How do we communicate? What keywords do we use?

What is our tone, mood, and authentic point of view?



#### **FORMALITY**

This is our dress code but with words.

#### Bold

NOT AFRAID TO SEE ANY SITUATION FROM A NEW PERSPECTIVE AND PUSH BOUNDARIES

#### DOMAIN

This is how we address our audience.

#### Creative

ALLOWS SOME INTENTIONAL BENDING OF RULES AND CONVENTIONS.





#### **AUDIENCE**

This is the ideal consumer we are trying to engage with.

### Knowledgeable

REQUIRES FOCUS TO READ & UNDERSTAND.

#### INTENT

This is why we want to communicate.

### Storyteller

BUILDING NARRATIVE AND SHARING

# Our Voice & Tone

**Actions, Internally & Externally** 

Our tone of voice has nuances to keep in mind. We don't need to change who we are when we meet or speak to people in different contexts, but we should consider how we change our tone when communicating. For example, your tone and actions when connecting with a colleague about an idea has a different nuance than when you present that same idea to the entire organization, which can change again when presenting it to a customer.

No matter the recipient, the tone should be conversational, but be aware of the actions you must take to apply them to a desired audience.

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**ALL INTERNAL & EXTERNAL TONE** 

# Conversational

**ACTIONS: INTERNAL & EXTERNAL** 

### Proactive

TAKE ACTIONS THAT SERVE ORGANIZATIONAL PURPOSES.

# Helpful

TAKE ACTIONS THAT ARE MEANT TO HELP OTHERS WITHOUT ANY EXPECTATIONS OF PERSONAL GAIN.

**OUR STORY** Brands Are Built Around Stories Creating A Compelling And Authentic Brand Narrative

## Our Story

#### **Brings It All Together**

It isn't about creating a false illusion or obscuring reality, it's about revealing our products and solutions through authentic experiences that make them relatable — this enables our customers to see themselves within the Megaport landscape.

The stories we choose to tell must educate, inspire, and open the door to new possibilities that only Megaport can provide as a leader in the next generation of connectivity.



The stories we create can take our audience into the unknown, where discoveries are made, and where exploration is a passion that inspires curiosity about the work we do. We don't have all the answers, but we're looking for them, and when we find them, the community benefits.

Our story focuses on an authentic desire to enact real change in the world and share it with the global community.



# Our Writing

#### **How To Keep It Simple**

There is a certain elegance in writing concisely.

To create a message that's easy to digest and simple to understand is our ultimate goal.

The words we choose should make it easy for someone to understand the story we are trying to tell. They should understand our brand personality, tone, and voice.

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• • • • • •



Do

### Complex Networks, Simplified.

Deploy global private connectivity in minutes.



Don't

# Agile Networking for Real-time IT Transformation.

Deploy a global, high-availability network in minutes on Megaport's industry-leading Network as a Service (NaaS) platform.

Subtle shifts in what we choose as our messaging and how we communicate, by limiting jargon and narrowing our focus, will create better clarity for a consumer so they can find what they are looking for.

We will do this by implementing parts of our mission, vision, values, voice, and tone into the core of all our messaging regardless of platform.

# Second Person Pronouns

All About "You", The Consumer

Speak directly to your customers, partners, employees, and consumers using the pronoun "you." Remove barriers and avoid sounding like you're communicating from an ivory tower. It shows you care and puts the focus squarely on our customer.

Saying "It's Yours" differentiates Megaport by its bold declaration that we first and foremost serve our customers and support them in reaching their greatest potential.



With

# Transforming Your Multicloud Experience

Our Tips And Tricks
For Simplifying Operations



Without

Tips for Simplifying
Multicloud Management
and Operations

As a rule of thumb, make sure you use second person pronouns in at least 80% of your copy and first person pronouns in no more than 20% of your copy. This will give you a good balance and ensure that your ad speaks directly to your customers.

# 10 General Writing Tips

#### For Everyday Usage

This list provides 10 general writing tips to improve writing skills. It suggests organizing ideas, considering the target audience, using headings, and avoiding unnecessary words.

It also recommends a personal touch, using everyday language, and editing to improve your writing.

#### 1. Think about what you are trying to say

Take a few moments first. What are you trying to say? Jot down the main points. Don't worry about structuring them. Let the ideas flow; you can organize them later.

#### 2. Remember who you are talking to

What's important to them? What would excite or help them? How much time do they have? How old are they? The more detailed the picture, the easier it will be to write for them. Think of someone you know who is in this target audience. Imagine them sitting right in front of you. Read it out. Would you talk to this person like this?

#### 3. Create a clear structure

Divide your work into manageable paragraphs of no more than eight sentences and sentences of no more than 20-25 words with a single idea in each. This helps create a clear narrative that people can easily navigate. It helps you get your message across too.

#### 4. Use headings

Headlines for chapters, pages, subsections, and paragraphs create a narrative. These act as signposts for busy readers and ensure they get, even at the quickest glance, some of the messages you want them to.

#### 5. Just start

Now you have the bones of a structure. Start writing. Write to your structure, but let the ideas flow. Don't worry about getting it right the first time. You can edit it later.

#### 6. Edit, edit, edit

Always edit. Editing is as important as writing itself. The art of great editing is knowing when to stop. Strive for concision, but don't cut it back so far that the language has no personality. Be brutal. Your writing will be better for it.

#### 7. Avoid the passive

Why? A passive tone sounds weaker and is less direct, more formal, and impersonal. Have a look at this simple example: "Your letter will be replied to in due course." versus "We'll reply as soon as we can."

#### 8. Get straight to the point

No one has time to navigate reams of copy to find out what you're trying to say. Get to the point quickly and make it enjoyable. Be clear about what you want to say and stick to it.

#### 9. We / You

Give your writing a more personal, human touch. Instead of saying, "Megaport has an active relationship with its partners", say, "You can get involved." The emphasis here is on "we" and "you" rather than "we, we, we". Remember, it's about what our readers want to know and not just what we want to tell them.

#### 10. Use everyday American Dialect English

Additional – extra

Advise – tell

Applicant – you

Commence – start

Complete – fill in

Comply with – keep to

Consequently – so

Ensure – make sure

Forward – send

In accordance with – under/keeping to

In excess of – more than

In respect of – for

In the event of – if

On receipt – when we/you get

On request – if you ask

Particulars – details

Per annum – a year

Persons – people

Prior to – before

Purchase – buy

Regarding – about

Should you wish – if you wish

Terminate – end

Whilst – while

# 10 Digital Writing Tips

#### For Everyday Usage

These digital writing tips are important for creating effective online content. They suggest dividing content into smaller chunks, using shorter sentences and more economical language, and avoiding ambiguity. Legibility and credibility are essential, and content should be structured with the most important information first. To make digital content accessible, use descriptive tags and captions, avoid too many images, and write with personality. Lastly, avoid making the content look like spam.

Following these tips can ensure well-structured, credible, and accessible content that engages readers.

#### 1. Digital content

It's different from print content. People encounter and read it differently—they scan it—so you need to write it differently. Divide it into smaller chunks with subheadings.

#### 2. Language

It's most powerful when used economically, and that's doubly true online. Write in tabloid-sized packages utilizing a maximum of 25 words per sentence, one sentence per paragraph, and four to six words per headline.

#### 3. Legibility.

It's hard to read off a screen. It's 25% slower than print. Help your reader. Don't go crazy with bolding, italicizing, and capitals. Never use underlining to highlight because it will make your text look hyperlinked and confuse your reader.

#### 4. Credibility.

There can be no excuses for poor spelling and grammar. Sloppy spelling will not make you look serious or professional. It could even make your communications appear fraudulent. It seriously undermines the credibility of your message.

#### 5. Ambiguity isn't good.

Your writing should do what it says on the tin.

#### 6. Searchability.

Write to be found. What words would people type into Google to find you? Use those words in your copy.

#### 7. Accessibility.

Refrain from letting your copy rely heavily on imagery, and use tags and captions as opportunities to fully describe pictures. Remember to also fully describe hyperlinks.

Don't exclude visually impaired or blind readers.

#### 8. Personality.

Just because you're writing for digital media, doesn't mean you have to lose your brand's personality. There is always a way to infuse even the most restrained copy with personality.

#### 9. Spam.

Don't unintentionally make emails to customers look like spam. This is especially important in subject lines. Avoid words like 'free', and 'win'. Avoid spelling mistakes. Text speak abbreviations and acronyms, as these are all on the spam filter hit list. Think about your words and how they'll look in your customer's presence.

#### 10. Structure.

When structuring your work, think of an inverted pyramid. The most important information is first, and the broader base of detail comes later.

VISUAL IDENTITY

# Building Heritage With Our Logo

Guidelines For Consistent And Effective Usage

VISUAL IDENTITY

# The Logo

#### **Meet Our Mark**

The Megaport symbol has remained in its original form, proportion, and composition.

As a leaders in our industry, we find it imperative to build a strong heritage for the icon and wordmark.

Our new logo usage guides will allow for better and more seamless scalability and implementation across platforms and applications.

SEE LOGO ASSETS

#### The Megaport Logo



Icon: Gemini

The Wordmark

The Logo With Secondary Service

**Powered By Megaport** 



powered by **Megaport** 



**Secondary Service** 

Horizontal

Stacked

The Wordmark In Written Form

Always capitalize the "M" in Megaport

## The Icon: Gemini

#### **And What It Means**

Rockets signify exploration, a journey, science, and technology. Our logo mark, the Megaport rocket ship, symbolizes the cutting-edge technologies we've developed to accelerate and elevate the capabilities of humanity around the planet. Once you gain access and enter the rocket ship, you're free to travel vast distances across our world.

We're simply providing access to the rocket ship, and the science and technology it took to build it. It was challenging and everyone who participated poured their hearts and minds into it. We did it to create something innovative, something special, something safe, something simply awesome! It's no longer rocket science for our customers... just get on board.

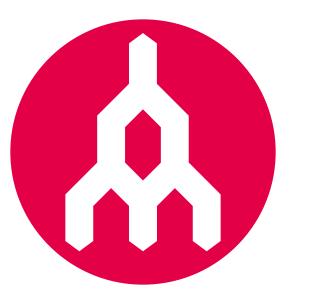


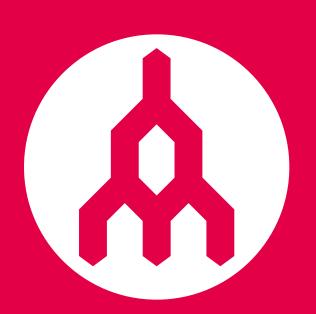
# Icon Usage Combinations

#### **Our Preferred Locations**

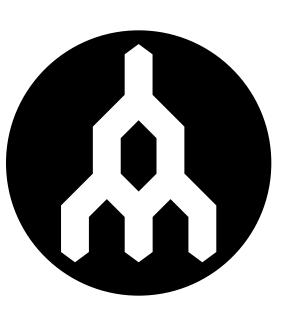
Rockets signify exploration, a journey, science, and technology. Our logo mark, the Megaport rocket ship, symbolizes the cutting-edge technologies we've developed to accelerate and elevate the capabilities of humanity around the planet. Once you gain access and enter the rocket ship, you're free to travel vast distances across our world.

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### Logo Usage Combinations

#### **Our Preferred Colorways**

Rockets signify exploration, a journey, science, and technology. Our logo mark, the Megaport rocket ship, symbolizes the cutting-edge technologies we've developed to accelerate and elevate the capabilities of humanity around the planet. Once you gain access and enter the rocket ship, you're free to travel vast distances across our world.

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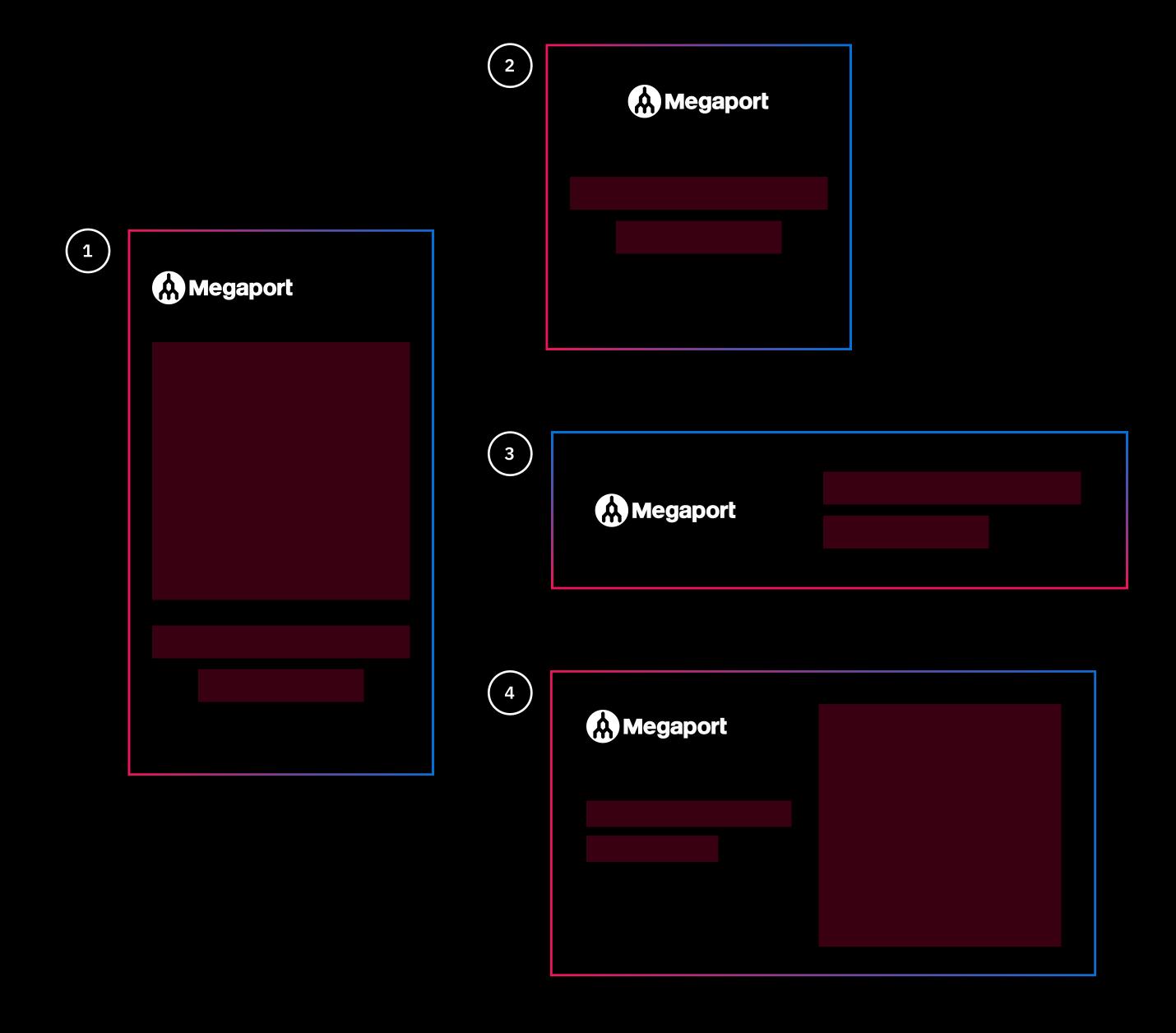
# Logo Primary Placement

#### **Usually Top-Left Alignment**

Whenever possible, the logo should be centered at the bottom of the layout. In some instances, the logo may need to move.

Here are a few examples of logo placement in some standard dimensions.

- Portrait
   Default to logo placed top-left.
- 2. Square Default to logo placed top-left.
- 3. Landscape Wide Preferred to place logo center-left.
- 4. Landscape
  Preferred to place logo top-left.



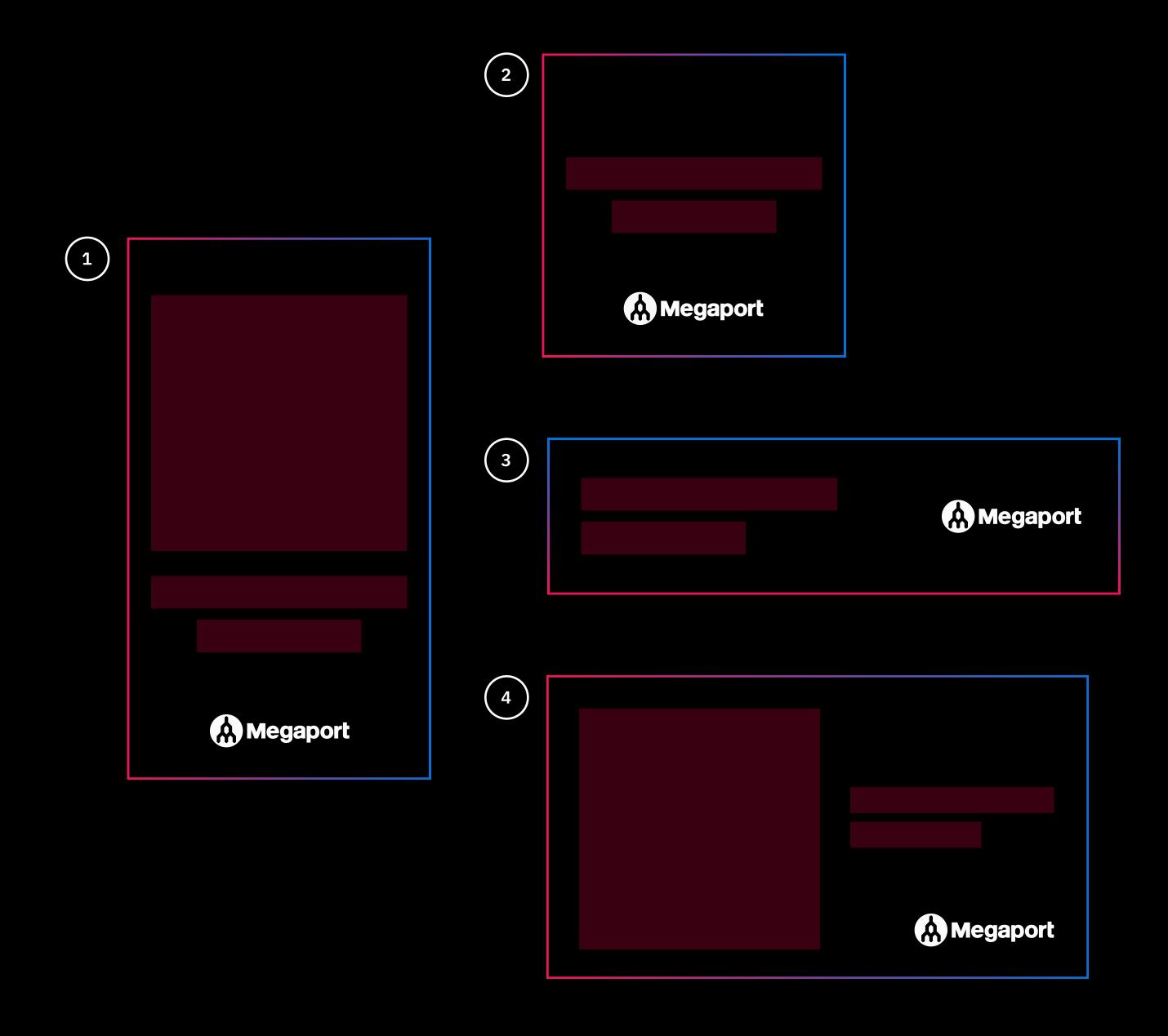
# Logo Secondary Placement

#### **Usually Bottom-Right Alignment**

Whenever possible, the logo should be centerbottom of the layout with the intention to prioritize the message and call to action.

Here are a few examples of logo placement in some standard dimensions.

- Portrait
   Default to logo placed center-bottom.
- 2. Square Default to logo placed center-bottom.
- 3. Landscape Wide Preferred to place logo center-right.
- 4. Landscape
  Preferred to place logo bottom-right.



VISUAL IDENTITY

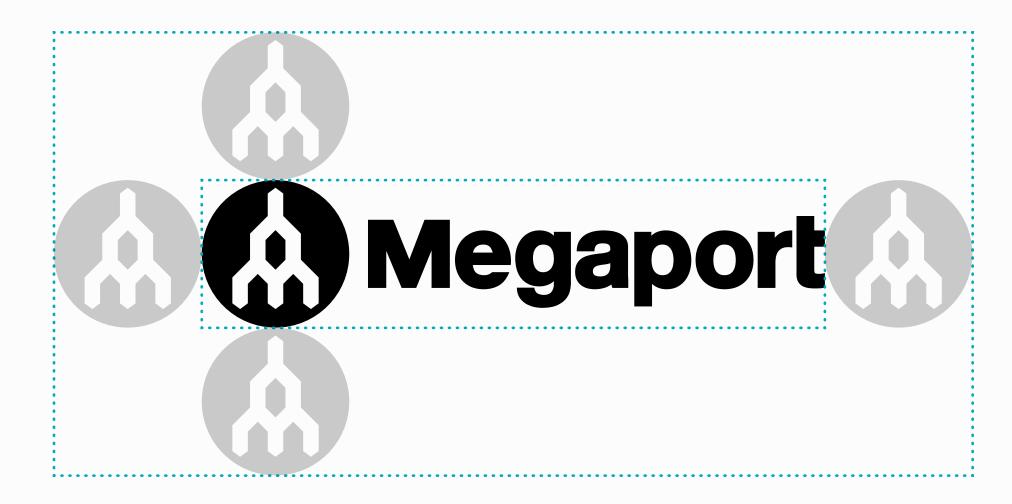


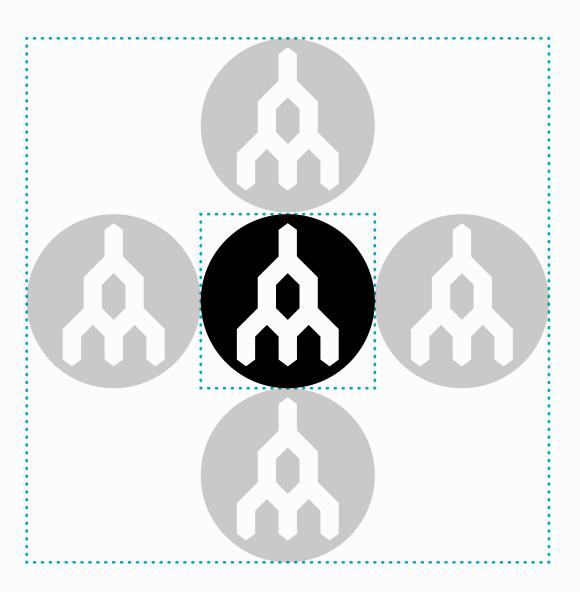
# Logo Do's

#### **You've Got This**

The following examples are the approved usage of the logo and have been established to ensure consistency and proper usage of the logo across all brand touchpoints.

Minimum Clearspace Using Megaport Icon, Gemini





#### VISUAL IDENTITY



# Logo Don'ts

#### **Please Do Not**

This is a list of things to avoid when applying the logo:

- 1. Do not add a dropshadow
- 2. Do not alter color of logo
- 3. Do not stroke logo
- 4. Do not remove icon from the logo
- 5. Do not recolor logo outside of our palette
- 6. Do not rotate
- 7. Do not change color of word mark
- 8. Do not use logo in low contrast

1.



5.



2.



6.



3.



7.



4.

Megaport

8.



# The Colors That Connect Us

Building Strong And Memorable Identities Through Strategic Use Of Color

# Our Brand Colors

#### **A Palette With Purpose**

Our brand color palette is meant to connect communications across the organization, enhancing familiarity and recognition.

Colors have important associations that express and emphasize elements of a brand presence, making Megaport's color palette a powerful element of communication.

**SEE COLOR ASSETS** 

# **Primary Colors**

#### **More Prominent Use**

Purple Cloud is the main core color of Megaport.
Purple is the color of wisdom
and imagination.

It is a powerful, ambitious color of creative problem-solving.

Since it's not commonly found in nature, it inspires curiosity and engagement.

#### Primary

Rad Red #E40046 PMS 192 C RGB (228, 0, 70) CMYK (0, 100, 69, 11)

#### Primary

Deep Night Blue #0C1124 PMS 276 C RGB (12, 17, 36) CMYK (67, 53, 0, 86)

### **Accent Colors**

#### **Extended Palette For Additional Usage**

Accent colors can provide extra flexibility to the expression of our brand.

Some may be used more frequently or prominently than others, almost as a tertiary color, but nonetheless all can be useful.



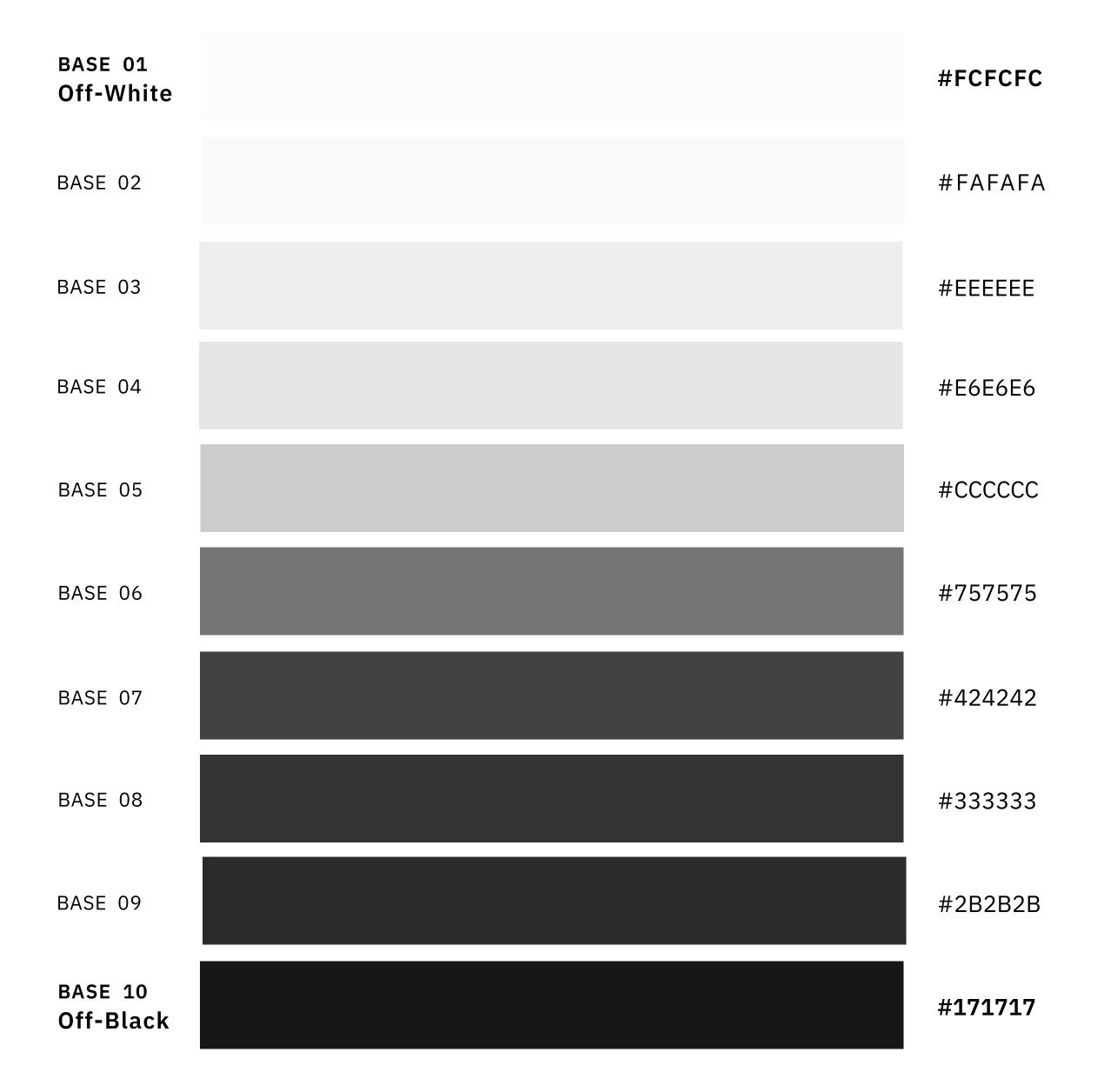
## Neutral Base Colors

#### **Neutral Base Used Everywhere**

Base colors provide a consistent, neutral connective tissue for brand expressions.

They are necessary in contexts like product and web for easy usability and to establish visual hierarchy.

This base color value set is to be used in all color instances.



# Blue Grey Base Colors

#### **Blue Gray Base Used On The Platform**

Base colors provide a consistent, neutral connective tissue for brand expressions.

They are necessary in contexts like product and web for easy usability and to establish visual hierarchy.

This base color value set is to be used for the Megaport One portal.

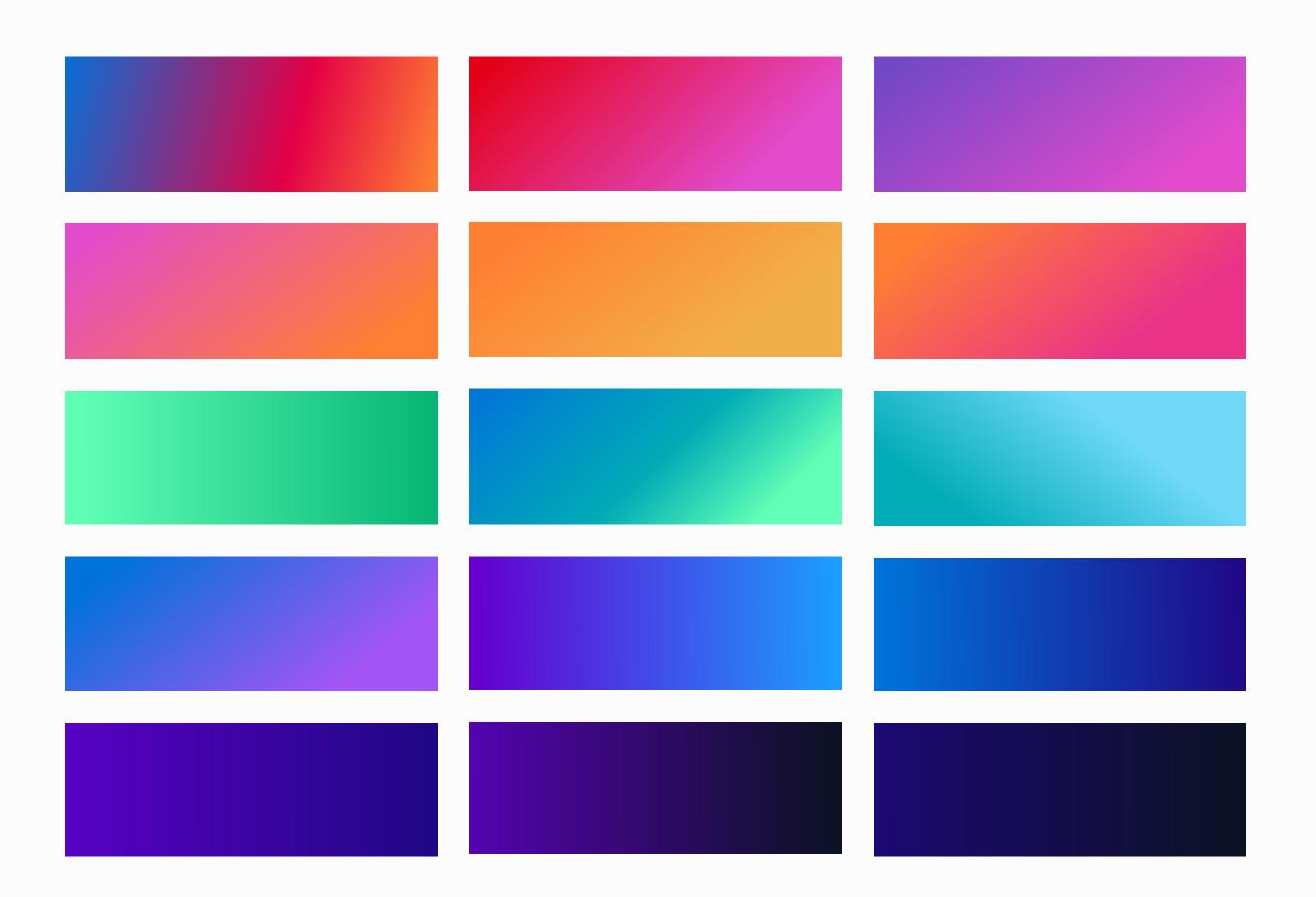


# Color Gradient Interactions

#### **Color Gradient Examples**

Here are some sample color interations showing combinations of various blends and spectrums.

Options include warm, cool, light and darker tones. Generally stick with these blend examples, or seek brand approval.





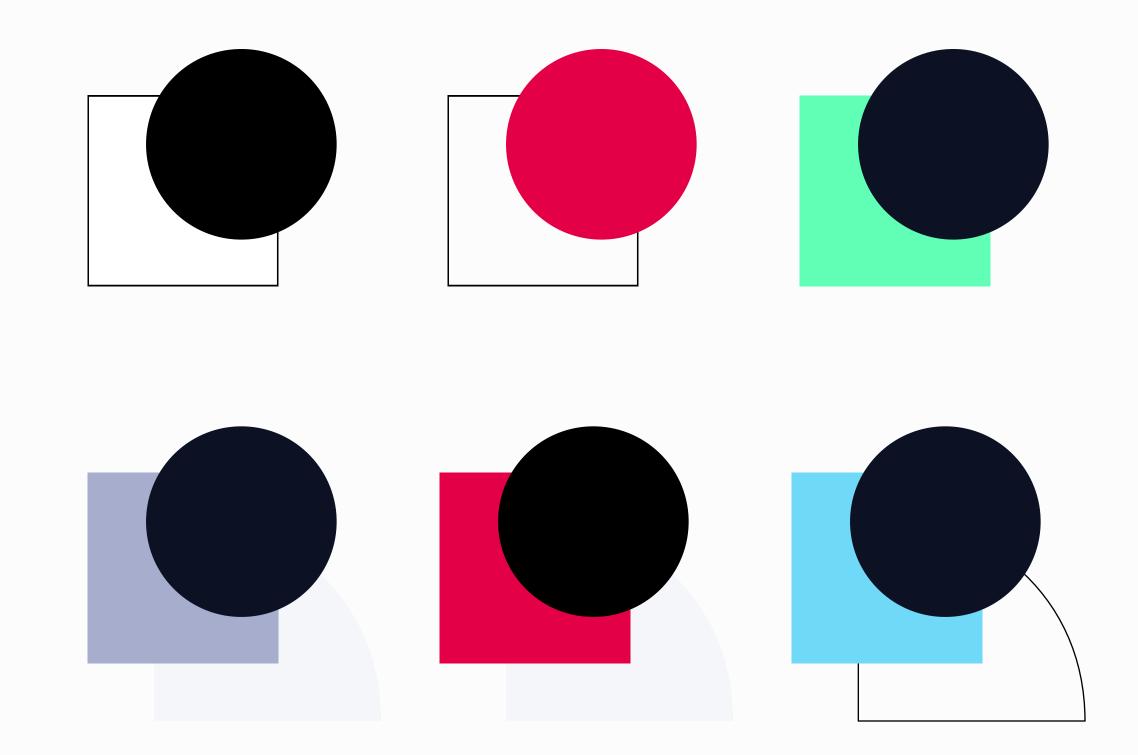
### Color Do's

#### Primary Color Usage & Suggestions

Some colors work better together than others. Determining when to use certain arrangements will depend on the content and context of use.

Here are some samples of potential color pairings of two to three colors.

(Check with Brand for approval and oversight.)



These color combinations **do** provide enough contrast.



### Color Do Not's

#### **Primary Color Usage & Suggestions**

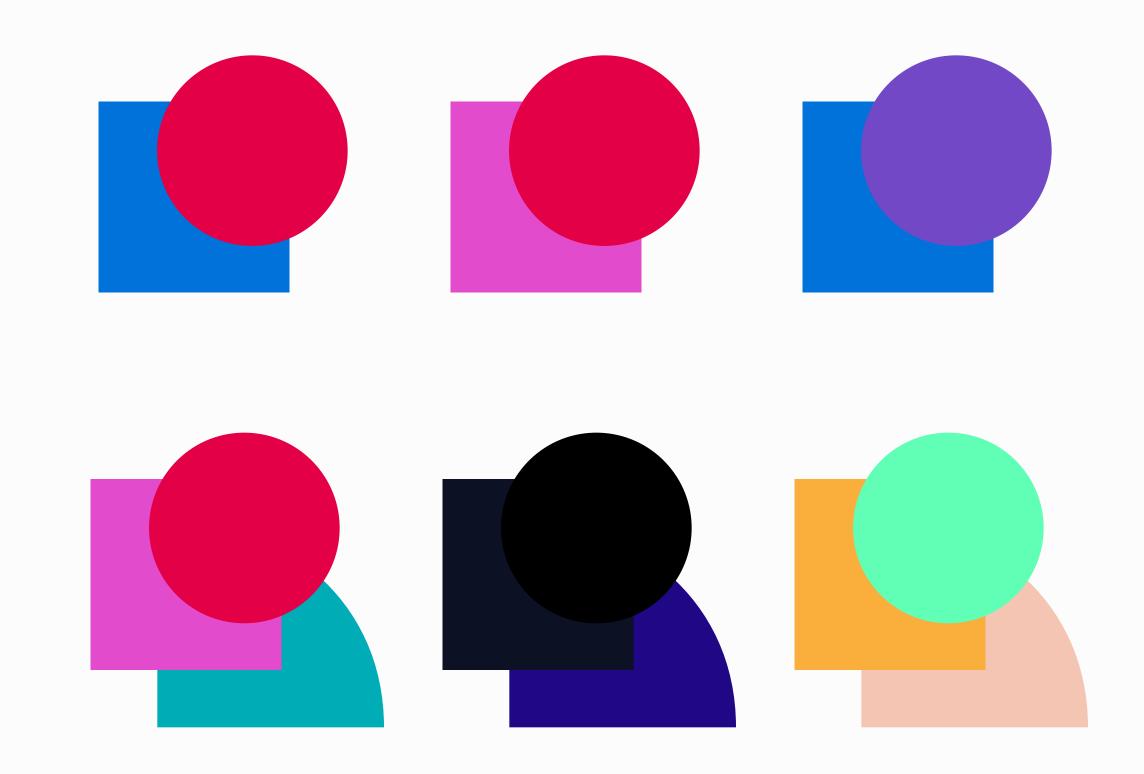
Here are some samples of color pairings to avoid.

These combinations do not provide enough contrast, although there may be some exceptions in rare instances and depending on context.

Accent colors are not recommended to combine together on their own. Most of these combinations are too close in hue or value, and may be more appropriately used in spectrums and gradations.

With some exceptions, they generally should not be used without the context of the primary or secondary colors.

It is especially important not to use these combinations for text on colored backgrounds.



These color combinations generally <u>do not</u> provide enough contrast.

TYPOGRAPHY )

# The Typography Selections

The Typefaces That Define And Complement Our Brand

## Primary Typeface

Mulish (Google Fonts)

Our primary typeface is Mulish.

This typeface is simple and elegant. The combination of header, subheader, and body copy suit the content we produce with the tone of our brand.

## Mulish

**Primary Typeface - H1** 

Black

AaBbCcDdEeFfGg HhliJjKkLlMmNn OoPpQqRrSsTtUu VvWwXxYyZz 0123456789 Regular

AaBbCcDdEeFfGg HhliJjKkLlMmNn OoPpQqRrSsTtUu VvWwXxYyZz 0123456789

## Secondary Typeface

IBM Plex Sans (Google Fonts)

Our secondary typeface is IBM Plex Sans.

This typeface is rooted in the idea of man and machine and borrows influences from sources such as the IBM logotype and historical typewriter typefaces. The balance of engineering versus design set the principles from which this design was born.

### IBM Plex Sans SemiBold

**Secondary Typeface - H2** 

### IBM Plex Sans Regular

**Tertiary - Body Copy** 

Regular

AaBaCcDdEeFfGg HhIiJjKkLlMmNn OoPpQqRrSsTtUu VvWwXxYyZz 0123456789 SemiBold

AaBaCcDdEeFfGg HhIiJjKkLlMmNn OoPpQqRrSsTtUu VvWwXxYyZz 0123456789

# Special Use Typeface

**Orbitron (Google Fonts)** 

Our special use typeface is Orbitron.

This typeface provides a sense of exploration, innovation, and evoking sensibilities of space and venturing into the next frontier.

## Orbitron

Special Use Typeface - H1

Bold

AaBbCcDdEeffGg
HhliJjKkLlMmNn
OoPpQqRrSsTtUu
VvWXxYyZz
0123456789

Regular

Habbccodeeffgg
HhliJjKkLlMmNn
OoPpQqRrSsTtUu
VvWXxYyZz
0123456789

# Special Use Typeface

**Space Ranger (Custom File)** 

An additional special use typeface is **Space Ranger.** 

This typeface provides a sense of forwardthinking, futurism, and cyber space. It creates intergalactic content that is out of this world.

## SPACE RANGER

Special Use Typeface - H1

Bold

AABBCCDDCEFFGG
HHIIJJKKLLMMNN
DDPPQQRRSSTTUU
VVWWXXYYYZZ
0123456789

Regular

AABBCCDDCEFFGG
HHIIJJKKLLMMNN
DDPPQQRRSSTTUU
VVWWXXYYZZ
0123456789

Outline



ICONOGRAPHY

# The Icons That Prompt Actions

Iconography Enhances Visual Storytelling

**ICONOGRAPHY** 

## Services Icon Set

### **Enhancing Brand Identity With Service Icons And Styling**

These are the company's primary service icons. These icons can be styled in different ways to suit various applications while maintaining consistency in the brand's visual identity.

The primary style is established for general use, while a secondary style is developed for specific use cases and implementations. This approach ensures that the brand's service icons are recognizable and consistent across all touchpoints while also allowing for flexibility and customization when necessary.

SEE ASSETS

### **Light Mode**















**Dark Mode** 















ICONOGRAPHY

# General Use Icon Set

### **Expanding Your Touchpoints**

The provided icon set is designed to be used in diagrams to explain technical information, as well as for general use to expand on key touchpoints.

**SEE ASSETS** 



IMAGERY

# The Images That Shape Our Identity

How Visuals Enhance Our Mission

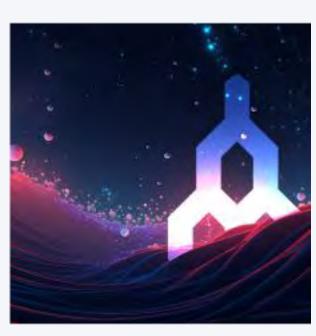
# Imagery & Visuals

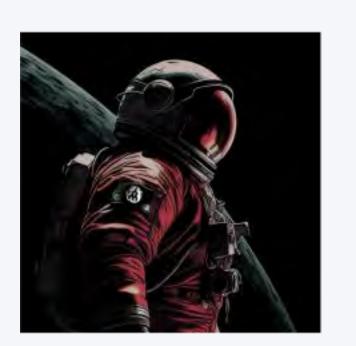
### **Concepts & Category Examples**

There are a few primary concepts and categories for our main imagery. Including, but not limited to:

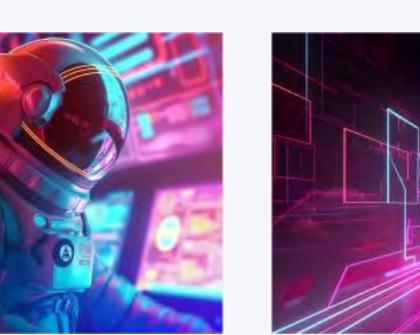
- 1. Landscapes: Convey the Megaport ecosystem, exploration, and expansion. Often incorporating the Gemini icon into the atmosphere or surroundings.
- 2. Astronauts: The Megaport astronauts represent our innovative values, leadership, and exploration. Often used to represent our awesome team of Megaporters.
- 3. Abstract: Utilize abstract imagery when a topic is broad or highly conceptual. Bright neons and "light speed" styles communicate agility in an engaging way.
- 4. Global Technology: Reference our product and infrastructure as imagery with elements of other categories, when appropriate. Showcase the global reach of our business.

Landscapes





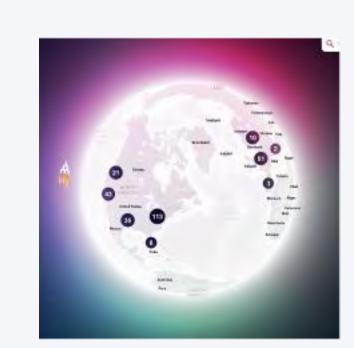
**Astronauts** 



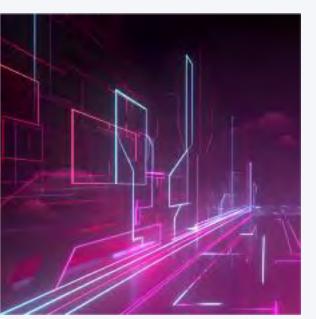


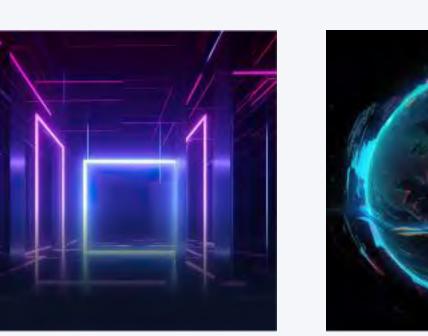


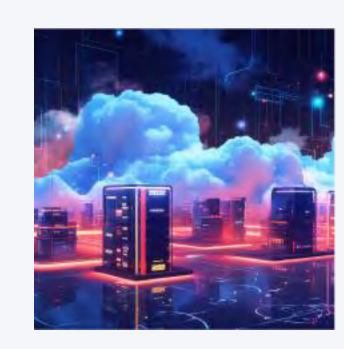
**Abstract** 



**Global Technology** 











# Imagery & Visuals

### **Do's And Don'ts**

The following includes extra tips and principles to keep in mind when selecting imagery.

Images not borrowed from the image library should be approved by Marketing with the Brand & Communications team.

### **Creation & Execution**

Images are created as original images in-house or contracted, as well as curated and generated from specific search and prompts in Adobe software.

Use of generative images requires approval from Brand & Communications a case-by-case basis for materials related to corporate channels.



### Do

- Space exploration; astronauts, planets, galaxies, super novas, star fields, space rockets. To represent our innovative values.
- Futuristic, sci-fi, aesthetics that capture a high tech world of possibility.
- Landscapes as backgrounds and settings.
- Bright colors, glowing neon, "light speed" to communicate energy and agility.



### Don't

- No use of cartoonish or children's style imagery.
- No illegal paraphernalia.
- No hate symbols.
- Limit use of figures and specific photographs of human and people. (Anonymous preferred unless using company approved images.)
- No publishing external content from corporate Megaport accounts without approval.

EXAMPLES )

# Using The Design Elements

Maximizing Megaport's Brand Potential Through The Strategic Use Of Design Elements

# Blog & Social Post

### **Example Images In Use**

An effective blog post featured image design should be visually appealing, relevant to the content of the blog post, and convey the main message of the post.

It should be high-quality and in the appropriate size and format for the platform on which it will be published. The image should also have a clear focal point, be easy to understand, and use contrast and color effectively to draw the viewer's attention.

Additionally, it should be optimized for search engines and social media by including relevant alt text and metadata, and it should be shareable on social media platforms.

### Blog Header Image



#### Social Landscape Image



### Social Square Image



## Blog & Social Post

### **Do's And Don'ts**

When creating a blog post, the featured image is typically the first thing that readers will see, and it can have a significant impact on their decision to read the post. Therefore, it is important to consider the following key points when designing the featured image.

• • • •



### Do

- Understand the blog post's topic and message.
- Use high-quality and relevant images.
- Use legible typography and complementing colors.
- Use visual hierarchy to emphasize the post's main message.
- Optimize image size and resolution.
- Create shareable images with clear branding and post titles.



### Don't

- Use low-quality or irrelevant images.
- Use difficult to read typography or mismatched colors.
- Overload the feature image with too much information or design elements.
- Use too many fonts or font sizes in the same design.
- Forget to include alt tags for images.
- Forget to check image display on all devices.

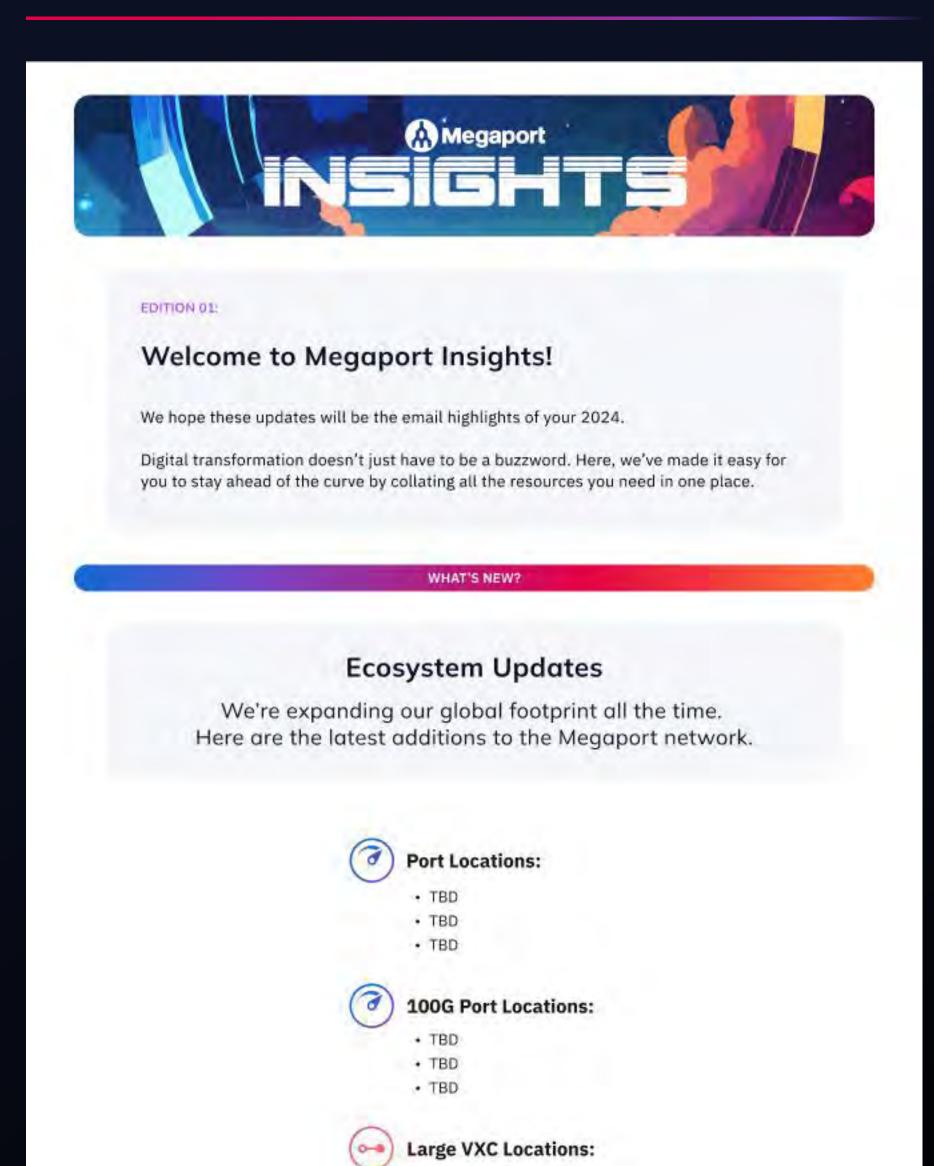
## Email Campaign

### **Example**

The goal of an email campaign is to create effective and engaging emails that are more likely to be opened, read, and acted upon.

To achieve this, the design should be visually appealing and simple, the content should be clear and concise with a strong call to action, and the email should be mobile-friendly and personalized. Testing the email on different email clients is also important. By following these guidelines, the success of the email campaign can be increased.

#### **Email Sample Insights Newsletter**





## Email Campaign

### **Do's And Don'ts**

When designing an email campaign, there are certain "do's" and "don'ts" that can help you create effective and engaging emails that are more likely to be opened, read, and acted upon.

• • •



### Do

- Keep the design simple and visually appealing.
- Make the email mobile-friendly.
- Use clear and concise language with a strong call to action.
- Use an attention-grabbing subject line.
- Include relevant images or videos.
- Use a clear hierarchy of information.
- Personalize the email.
- Test the email on different clients.



### Don't

- Include too much information or clutter.
- Use too many fonts or colors.
- Use too many images or videos.
- Use a misleading subject line.
- Use spammy words or phrases.
- Forget to include an unsubscribe link.
- Send emails too frequently or at inappropriate times.

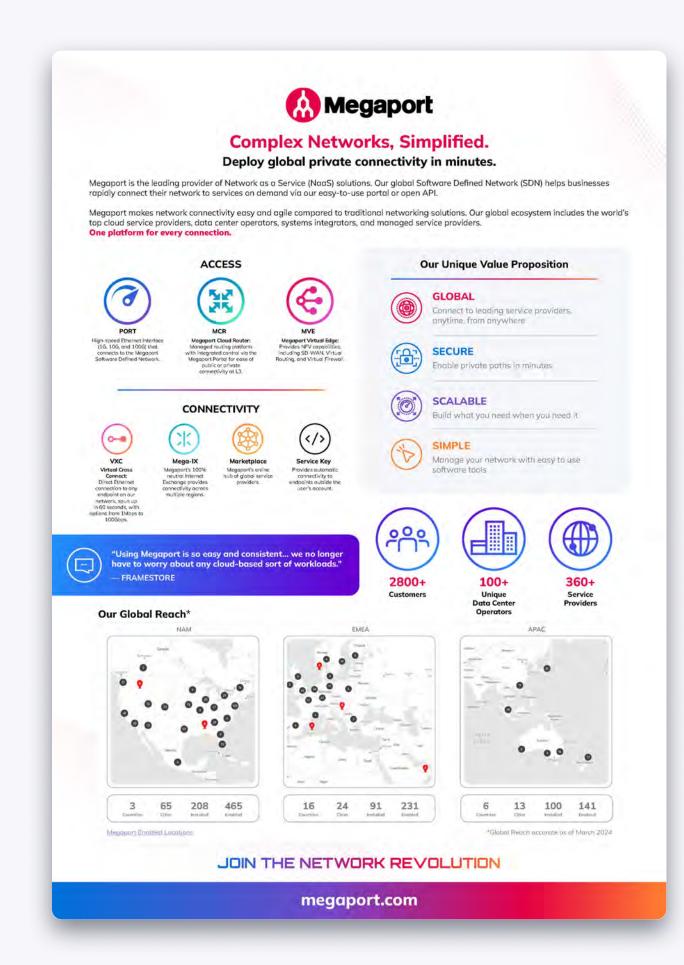


# Info Papers & Case Studies

### **Examples**

Whether a one-page overview, info paper, or case study needs to be showcased – be sure to create a clear outline of desired materials in preparation for design.

The goal is to ensure that the materials are clear, concise, and provide insights that are relevant to the audience.





**Megaport Brand Guidelines** 

Any additional questions or inquires – please bring them to the attention of the Marketing team, Brand & Communications will address your requests as promptly as possible.

With our collective efforts to uphold the Megaport brand,

we'll achieve world domination.



# Thankyou!

You've got this!



